

D. PRESENTATION / ACTION ITEMS

1. **TITLE:** Manhattan Beach Unified School District Single Plans for Student Achievement

BACKGROUND: California Education Code §41507, 41572, and 64001 and the federal Elementary and Secondary Education Act require each school to consolidate all school plans for programs funded through the School and Library Improvement Block Grant, the Pupil Retention Block Grant, the Consolidated Application, and NCLB Program Improvement into the Single Plan for Student Achievement (SPSA). The purpose of the SPSA is to create a cycle of continuous improvement of student performance, and to ensure that all students succeed in reaching academic standards set by the State Board of Education. Each school must update its Single Plan for Student Achievement annually.

Each Single Plan for Student Achievement contains the following information:

- School Vision and Mission
- School Profile
- School Accountability Report Card
- Analysis of Current Educational Practice
- School Student Performance Data Summary
- Goals for Improving Student Achievement
- Program Support Goals
- District and Site Budget Information

In past years, the SPSA delineated the School Site Council-approved expenditures of each school's portion of the School and Library Improvement Block Grant as they related to the goals in the school's plan. For the school years 2008-2009 through 2012-2013, districts may use funds designated as flexible, including the School and Library Improvement Block Grant (SLIBG—previously known as SLIP), for any educational purpose. Though the SLIBG funds have been deemed flexible, the mandate that each School Site Council develop a Single Plan for Student Achievement remains in effect.

The 2010-2011 Single Plans for Student Achievement (SPSA) will also serve as Interim SPSA for the beginning of the 2011-2012 school year. During the Fall of 2011, the SPSA will be updated and revised after new student assessment data becomes available and brought to the Board for approval in December, 2011.

The SPSA for Mira Costa High School has not yet received final approval from the MCHS School Site Council and will therefore be brought to the Board for approval on January 12, 2011.

FISCAL IMPACT: None.

ACTION RECOMMENDED: Approval is recommended.

PREPARED BY: Carolyn Seaton, Executive Director of Educational Services

DATE OF BOARD MEETING: December 8, 2010

Copies of the draft versions of the Single Plans for Student Achievement are available online at www.mbusd.org or at the MBUSD District Office.

AGENDA NOTE

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D. PRESENTATION/ACTION ITEMS

2. **TITLE:** Approve the Manhattan Beach Unified School District 2010/11 First Interim Budget

BACKGROUND: Pursuant to Education Codes, 42130 and 42131 the Board is required to approve the 2010/11 First Interim Budget by December 15th.

Upon adoption by the Board, the 2010/11 First Interim Budget is sent to the Los Angeles County Office of Education and to the State of California, Department of Finance for final approval.

ACTION RECOMMENDED: Approve the Manhattan Beach Unified School District 2010/11 First Interim Budget.

PREPARED BY: Steve Romines

DATE OF MEETING: December 8, 2010

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

2010/11 1ST INTERIM BUDGET EXECUTIVE SUMMARY

This Executive Summary provides interesting and informative details about the 2010/11 combined 1st Interim budget.

Education Code sections 42130 and 42131, require that by December 15th of the budget year, the Board of Trustees revise the adopted budget to reflect changes in revenues and expenses that have occurred since approval.

At 1st Interim, the 10/11 total revenue reflected a total increase of about \$6,303,005. The components of the increase are as follows:

- Revenue limit increased by \$2,296,891, which is the deferred revenue limit income the District will not receive until next budget year.
- Federal revenue reflected increases in jobs bill funds, \$1,163,162, ARRA funds of \$501,260, Title 1 of \$33,677, and Title 2 of \$17,093.
- State revenue reflected no change from the adopted budget.
- Local revenue increased by \$2,143,637, due to deposits of one-time funds.

Total Expenditures reflects increases in all areas due to general education and special education hiring, a small increase in special education aides, expected increases in benefits, and the budgeting of one-time funds expenditures.

Excess of Revenues over Expenditures reflects a slight deficit spending amount of (\$160,382). This improvement over the adopted budget is due to the deferred revenue limit funds and the federal jobs funds. Since both funds are either one-time or speculative as to whether or not we will actually receive them, the Board should continue to use a conservative, prudent approach to any increases in expenditures.

After reductions, the net projected Ending Fund balance for 10/11 is estimated at \$7,699,037. This balance is due to careful budgeting and the District receiving one-time funds for previous years' invoices.

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

10/11 FIRST INTERIM WITH 11/12 AND 12/13 BUDGET PROJECTION SHOWING GOVERNOR'S BUDGET PROJECTION

	1st Interim Budget 2010/11	Budget 2011/12	Budget 2012/13
Budgeted Revenue			
Revenue Limit	\$ 35,388,616	\$ 33,239,938	\$ 33,260,947
Federal Revenue	\$ 2,911,015	\$ 1,219,202	\$ 1,219,202
State Revenue	\$ 7,456,063	\$ 7,187,778	\$ 7,187,778
Local Revenue	\$ 7,862,165	\$ 6,862,165	\$ 6,862,165
Total Revenue	\$ 53,617,859	\$ 48,509,083	\$ 48,530,092
Budgeted Expenditures			
Certificated Salaries	\$ 24,392,575	\$ 24,647,575	\$ 24,902,575
Classified Salaries	\$ 7,329,359	\$ 7,376,359	\$ 7,423,359
Benefits	\$ 8,616,025	\$ 8,750,411	\$ 9,222,148
Books/Supplies	\$ 3,330,368	\$ 3,330,368	\$ 3,330,368
Services	\$ 7,729,194	\$ 6,427,170	\$ 6,426,641
Capital Outlay	\$ 463,590	\$ -	\$ -
Other Outgo	\$ 1,917,130	\$ 1,917,130	\$ 1,917,130
Transfers of indirect/direct costs	\$ -	\$ -	\$ -
Total Expenditures	\$ 53,778,241	\$ 52,449,013	\$ 53,222,221
Excess of Revenues over (Expenditures)	\$ (160,382)	\$ (3,939,930)	\$ (4,692,129)
Beginning Fund Balance	\$ 12,672,819	\$ 12,512,437	\$ 8,572,507
Ending Fund Balance	\$ 12,512,437	\$ 8,572,507	\$ 3,880,378
AB1200 3% economic uncertainty setaside	\$ (1,613,347)	\$ (1,573,470)	\$ (1,596,667)
Undesignated EFB	\$ 10,899,090	\$ 6,999,037	\$ 2,283,711

22 notes

23 revenues

24 10/11 mbef local revenue contribution \$4,100,000

25 11/12 and 12/13 mbef local revenue contribution reduced to \$3,000,000

26 10/11, 11/12, 12/13 Unrestricted revenue has been deficted by 18.66%

27 10/11 added PTA \$300,000 did not add in 11/12 or 12/13 local revenue

28 10/11 and 11/12 updated Gov. budget (.38%) cola and \$201 per ada reduction 11/12 includes 1.8% cola

29 10/11 assumes maximum CSR revenue \$1,067x1,670=\$1,788,570, 11/12 and 12/13 assumes 15% reduction (\$268,285)

30 10/11 decreased revenue limit by (.038%) or \$126,224

31 expenses

32 10/11 and 11/12 certificated salaries increased by \$255,000

33 10/11 and 11/12 classified salaries increased by \$47,000

34 10/11 benefits increased by \$471,737 and reduced benefits by \$100,000 for fewer employees purchasing benefits, increased 11/12 and 12/13 by \$500,000.

35 10/11 5000 expenses increased by \$1,441,000 ARRA sp ed amt once time monies pulled out.

36 11/12 and 12/13 ARRA sp ed expenses removed

37 10/11 reflects certificated reductions of about 15 FTEs estimated at \$75,000 per FTE totaling \$1,100,000.

38 10/11 and 11/12 assume no layoffs.

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

09/10 UNAUDITED ACTUALS COMPARED TO 10/11 UNRESTRICTED/RESTRICTED COMBINED ADOPTED BUDGET SUMMARY

	Adopted Budget 2010/11	1st Interim Budget 2010/11	Difference	
Budgeted Revenue		Combined	Combined	
Revenue Limit	\$ 33,091,725	\$ 35,388,616	\$ 2,296,891	deferred revenue limit funds
Federal Revenue	\$ 1,048,538	\$ 2,911,015	\$ 1,862,477	increase from jobs funds, final ARRA pmt, title 1 and 2
State Revenue	\$ 7,456,063	\$ 7,456,063	\$ -	
Local Revenue	\$ 5,718,528	\$ 7,862,165	\$ 2,143,637	deposited asb, pta, booster, rop & other one time funds
Total Projected Revenues	\$ 47,314,854	\$ 53,617,859	\$ 6,303,005	
Expenditures				
Certificated Salaries	\$ 23,217,988	\$ 24,392,575	\$ 1,174,587	net effect from additional general ed and special ed hiring
Classified Salaries	\$ 7,315,611	\$ 7,329,359	\$ 13,748	slight increase in sp ed aides
Benefits	\$ 8,394,647	\$ 8,616,025	\$ 221,378	net increase due to increase in statutory, and HW
Books/Supplies	\$ 1,788,501	\$ 3,330,368	\$ 1,541,867	contributors to net increase: one time funds and remaining ARRA funds
Services	\$ 7,315,990	\$ 7,729,194	\$ 413,204	increase due to bgt for unspent ARRA funds and staff development
Capital Outlay	\$ -	\$ 463,590	\$ 463,590	
Other Outgo	\$ 2,417,130	\$ 1,917,130	\$ (500,000)	net decrease in district ROP allocation
Transfers of indirect/direct costs	\$ -	\$ -	\$ -	
Budgeted Expenditures	\$ 50,449,867	\$ 53,778,241	\$ 3,328,374	
Excess of Revenues over Expenditures	\$ (3,135,013)	\$ (160,382)		
Contributions, Sources and Uses				
Total Sources and Uses	\$ -	\$ -		
Net Increase or Decrease in Fund Balance	\$ (3,135,013)	\$ (160,382)		
Beginning Fund Balance	\$ 9,490,754	\$ 12,672,819		
Ending Fund Balance	\$ 6,355,741	\$ 12,512,437		
Components of Ending Balance				
AB 1200 3% Reserve for Economic Uncertainty	\$ 1,513,496	\$ 1,613,347		
Federal Jobs Money	\$ -	\$ 903,162		
Deferred Revenue Limit Increase	\$ -	\$ 2,296,891		
Total EFB Components	\$ 1,513,496	\$ 4,813,400		
Unappropriated Ending Fund Balance	\$ 4,842,245	\$ 7,699,037		

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

10/11 1ST INTERIM BUDGET COMPARED TO 10/11 ADOPTED BUDGET
RESTRICTED REVENUE AND EXPENDITURE SUMMARY

	Adopted Budget 2010/11	1st Interim Budget 2010/11
Budgeted Revenue	Restricted	Restricted
Revenue Limit	\$ 742,150	\$ 745,600
Federal Revenue	\$ 1,048,538	\$ 2,911,015
State Revenue	\$ 2,676,079	\$ 2,676,079
Local Revenue	\$ 5,003,806	\$ 7,147,443
Total Projected Revenues	\$ 9,470,573	\$ 13,480,137
Expenditures		
Certificated Salaries	\$ 4,716,819	\$ 7,784,888
Classified Salaries	\$ 3,741,515	\$ 3,710,299
Benefits	\$ 2,362,179	\$ 2,426,007
Books/Supplies	\$ 610,865	\$ 1,992,241
Services	\$ 4,681,558	\$ 5,069,922
Capital Outlay	\$ -	\$ 463,590
Other Outgo	\$ 2,002,300	\$ 1,502,300
Transfers of indirect/direct costs	\$ -	\$ 44,025
Budgeted Expenditures	\$ 18,115,236	\$ 22,993,272
Excess of Revenues over Expenditures	\$ (8,644,663)	\$ (9,513,135)
Net Contributions, Sources and Uses	\$ 7,862,352	\$ 9,822,460
Total Sources and Uses	\$ 7,862,352	\$ 9,822,460
Net Increase of Decrease to Fund Bal	\$ (782,311)	\$ 309,325
Beginning Fund Balance	\$ 782,311	\$ 593,837
Ending Fund Balance	\$ -	\$ 903,162

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

10/11 1ST INTERIM BUDGET COMPARED TO 10/11 ADOPTED BUDGET UNRESTRICTED REVENUE AND EXPENDITURE SUMMARY

	Adopted Budget 2010/11	1st Interim Budget 2010/11
Budgeted Revenue	Unrestricted	Unrestricted
Revenue Limit	\$ 32,349,575	\$ 34,643,016
Federal Revenue	\$ -	\$ -
State Revenue	\$ 4,779,984	\$ 4,779,984
Local Revenue	\$ 714,722	\$ 714,722
Total Projected Revenues	\$ 37,844,281	\$ 40,137,722
Expenditures		
Certificated Salaries	\$ 18,501,169	\$ 16,607,687
Classified Salaries	\$ 3,574,096	\$ 3,619,060
Benefits	\$ 6,032,468	\$ 6,190,018
Books/Supplies	\$ 1,177,636	\$ 1,338,127
Services	\$ 2,634,432	\$ 2,659,272
Capital Outlay	\$ -	\$ -
Other Outgo	\$ 414,830	\$ 414,830
Transfers of indirect/direct costs	\$ -	\$ (44,025)
Budgeted Expenditures	\$ 32,334,631	\$ 30,784,969
Excess of Revenues over Expenditures	\$ 5,509,650	\$ 9,352,753
Net Contributions, Sources and Uses	\$ (7,862,352)	\$ (9,822,460)
Total Sources and Uses	\$ (7,862,352)	\$ (9,822,460)
Net Increase or Decrease in Fund Balance	\$ (2,352,702)	\$ (469,707)
Beginning Fund Balance	\$ 8,708,443	\$ 12,078,982
Projected Ending Balance	\$ 6,355,741	\$ 11,609,275

D. PRESENTATION/ACTION ITEMS

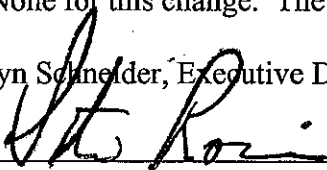
3. **TITLE:** Interquest Detection Canines to visit classrooms.

BACKGROUND: Manhattan Beach Unified School District has a task force that meets several times a year to review and recommend prevention and intervention strategies for substance abuse. The task force consists of members of high school and middle school administration, district office administration, parents, police, clinical representatives and students. At the October meeting Dr. Rocky Wilson, who chairs the committee, reviewed the progress of the Interquest Detection Canines at Mira Costa High School and Manhattan Beach Middle School. A discussion ensued as to possible expansion of use of the canines in the classrooms as a further preventative intervention. At this time they only sniff backpacks on the exterior of classrooms. It was the unanimous recommendation of the Substance Abuse Task Force to incorporate random classroom visits at both schools as part of the service provided by Interquest Detection Canines. It is believed that the dogs visiting the classrooms will have greater impact on prevention.

ACTION RECOMMENDED: Approve classroom visits for Interquest Detection Canines. This revision has no financial impact.

FISCAL IMPACT: None for this change. The original item has been budgeted.

PREPARED BY: Ellyn Schneider, Executive Director, Student Services

APPROVED BY: 
Steve Romines
Assistant Superintendent, Administrative Services

DATE OF MEETING: December 8, 2010

AGENDA NOTE AGENDA NOTE AGENDA NOTE

E. **CONSENT CALENDAR**

1. **TITLE:** District Master Contract for 2010/11 School Year for Nonsectarian, Nonpublic Agency (NPA) Services with JBA Institute, L.L.C.

BACKGROUND: It is necessary to establish a District Master Contract and to renew NPA services with JBA Institute, L.L.C., as mandated by Individualized Education Plan (IEP), and as per Final Settlement Agreement and Release OAH Case No. N2010090275 finalized on November 9, 2010. The Master Contract is effective from July 1, 2010, through June 30, 2011.

FINANCIAL IMPACT:

Not to exceed \$83,780.00.

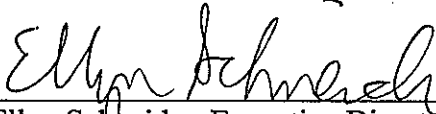
The amount is within the first interim budget for services.

No change to overall budget.

Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11801-5110-0000052.

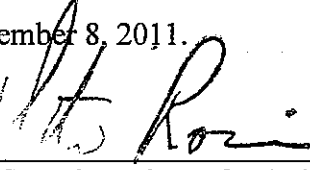
ACTION RECOMMENDED: Ratify District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with JBA Institute. Contract is necessary to renew services as mandated by Individualized Education Plan (IEP), and as per Final Settlement Agreement and Release OAH Case No. N2010090275. The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not to exceed \$83,780.00. This is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11802-5110-0000052.

PREPARED BY:


Ellyn Schneider, Executive Director of Student Services

DATE OF MEETING: December 8, 2011.

Approved by: _____


Steve Romines, Asst. Superintendent of Administrative Services

2010-2011

CONTRACT NUMBER:
S11-M084

LEA: *Manhattan Beach Unified School District*

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

JBA Institute, L.L.C. – 1A-19-321

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 8th day of December, 2010, between the Manhattan Beach Unified School District (hereinafter referred to as "LEA" or "District") and JBA Institute, L.L.C. hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to LEA students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit LEA to pay for special education and/or related services provided to any LEA student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a LEA student, CONTRACTOR shall submit to LEA an Individual Services Agreement (hereinafter referred to as "ISA") and a Nonpublic Services Student Enrollment form as specified in the LEA Procedures. Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Plan (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and /or electronic data base for ISA developing including invoicing.

Unless placement is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent.

2. CERTIFICATION

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 *et seq* and within the professional scope of practice of each providers license, certification and/or credential. A current copy of CONTRACTOR's nonpublic school/agency certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this contract is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired,

EXHIBIT A: RATES

CONTRACTOR Behavior and Education, Inc. **CONTRACTOR NUMBER** 18463 **2010-2011**
(NONPUBLIC SCHOOL OR AGENCY) (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of _____ LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \$83,780.00
 Total LEA enrollment may not exceed 2

Rate	Period
_____	_____
_____	_____

A. Basic Education Program/Special Education Instruction
Basic Education Program/Dual Enrollment

Per diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

B. Related Services

(1) a. Transportation – Round Trip	_____	_____
b. Transportation – One Way	_____	_____
c. Transportation-Dual Enrollment	_____	_____
d. Public Transportation	_____	_____
e. Parent*	_____	_____
(2) a. Educational Counseling – Individual	_____	_____
b. Psychological Services	_____	_____
c. Counseling – Parent	_____	_____
(3) a. Adapted Physical Education – Individual	_____	_____
b. Adapted Physical Education – Group of _____	_____	_____
c. Adapted Physical Education – Group of _____	_____	_____
(4) a. Language and Speech Therapy – Individual	_____	_____
b. Language and Speech Therapy – Group of 2	_____	_____
c. Language and Speech Therapy – Group of 3	_____	_____
d. Language and Speech Therapy – Per diem	_____	_____
e. Language and Speech - Consultation Rate	_____	_____
(5) a. Additional Instructional Assistant - Individual (must be authorized on IEP)	_____	_____
b. Additional Instructional Assistant – Group of 2	_____	_____
c. Additional Instructional Assistant – Group of 3	_____	_____
(6) Intensive Special Education Instruction**	_____	_____
(7) a. Occupational Therapy – Individual	_____	_____
b. Occupational Therapy – Group of 2	_____	_____
c. Occupational Therapy – Group of 3	_____	_____
d. Occupational Therapy – Group of 4 - 7	_____	_____
e. Occupational Therapy - Consultation Rate	_____	_____
(9) Physical Therapy	_____	_____
(10) a. Behavior Intervention – BII	51.00	Per Hour
b. Behavior Intervention – BID	51.00	Per Hour
Provided by: _____	_____	_____
(11) Nursing Services	_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.
 **By credentialed Special Education Teacher.

E. **CONSENT CALENDAR**

2. **TITLE:** Student Services Special Employment Agreement for 2010/11 School Year with Wendy Cheng, M.S., Board Certified Behavior Analyst (B.C.B.A.).

BACKGROUND: An agreement is needed between the District and Wendy Cheng, M.S., B.C.B.A., to provide behavior analysis, as well as other behavior related services including Functional Behavior Assessment, Home Program Supervision, Program and Student Support, and Design and Supervision of the Behavior Support Plans, as needed by the Student Services Department, and as specifically required by Individual Education Plans (IEP's). Contract is effective from January 3, 2010, through June 30, 2011.

FINANCIAL IMPACT:

Not to exceed \$51,030.00.

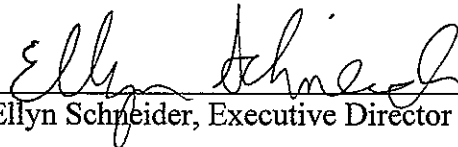
The amount is within the first interim budget for services.

No change to overall budget.

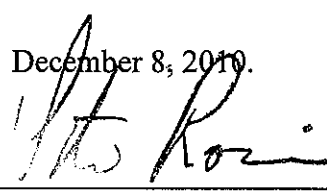
Funds to be paid from Special Education account,
#01.0-65000.0-57500-21000-5850-0000113.

ACTION RECOMMENDED: Approve Student Services Special Employment Agreement for 2010/11 fiscal year with Wendy Cheng, M.S., Board Certified Behavior Analyst (B.C.B.A.), to provide behavior analysis and consultant services from January 3, 2011, through June 30, 2011. Amount not to exceed \$51,030.00. The amount is within the planned first interim budget for services. Funds to be paid from Special Education account, #01.0-65000.0-57500-21000-5850-0000113.

PREPARED BY:


Ellyn Schneider, Executive Director of Student Services

DATE OF MEETING: December 8, 2010.

Approved by: 

Steve Romines, Asst. Superintendent of Administrative Services

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
SPECIAL EMPLOYMENT
AGREEMENT FOR SERVICES**

WHEREAS, It is the desire of the Governing Board of the Manhattan Beach Unified School District to employ or use the services of Cheng, Wendy, M.S., BCBA social security or Tax I.D. number _____ in the Student Services Department, and

WHEREAS, such service will assist the Governing Board in discharging its legal obligation to provide an adequate education program and will supplement assistance by the State and County authorities and not replace such assistance:

WITNESSETH:

THEREFORE, this agreement is made and entered into the 8th day of December, 2010, by and between the Manhattan Beach Unified School District and the above named person/agency, hereinafter called, **Consultant**, and located at: Playa Vista, Ca 90094

SERVICES TO BE RENDERED

Said person/agency will serve/provide the following service(s): Board Certified Behavior Analysis (BCBA), Home Program Supervisor, Program & Student Support.

Including: Functional Behavior Assessments, and Design and Supervision of Behavior support plans.

This service does X does not _____ require direct contact with students.

PAYMENT TO BE MADE BY THE DISTRICT

In consideration of the service(s) to be rendered, the District agrees to pay \$405.00 per day for 126 days.

Not to Exceed \$51,030.00

DATE(S) OF SERVICE

Said person/agency agrees to render service(s) on the following date(s) stated below:

From January 3, 2011 through June 30, 2011, under the direction of the Executive Director of Student Services. This agreement may be terminated by either parties with twenty (20) days written notice.

This agreement may be terminated without advance notice if both parties agree to do so in writing.

01.0-65000.0-57500-21000-5850-0000113
Account Number

Wendy Cheng, M.S., B.C.B.A.

Board Certified Behavior Analyst (BCBA)
Program

Ellyn Schneider
Executive Director of Student Services

Steven Romines, Ed.D.
Assistant Superintendent of Administrative Services

E. CONSENT CALENDAR

12. **TITLE:** Approve Proposal with Reliance Communication, Inc., for their School Messenger Product

BACKGROUND: Staff has identified a need for a district-wide notification service. For purpose of both safety and sharing critical information, an instantaneous communication tool is common in school districts and other organizations. This School Messenger product will provide unlimited voice and email notifications, interactive messaging/survey, SMS text, and Contact Manager. Included in the proposal is unlimited customer service and training for up to 3 users per site and 5 at the district office.

School Messenger is a leading provider of notification solutions for education. Thousands of school districts, public schools, colleges, universities, private schools and other educational facilities in all 50 states depend on the company's innovative solutions to connect and effectively communicate with millions of parents, students and staff every day. Founded in 1999, the company is headquartered in Santa Cruz, California.

Some of the features of the School Messenger product include:

- 24/7/365 uninterrupted availability that time-sensitive emergency notifications demand
- Hosting facilities in several locations throughout the nation, maximizing availability even when local systems may be not working
- All data is encrypted for security
- Utilized by New York City Schools, Dallas Independent School District, Orange County Public Schools, Seattle Public Schools, Minneapolis Public Schools, Omaha Public Schools, the US Navy, the US Coast Guard, and thousands of colleges and school districts
- Can make thousands of calls per minute. All families in the District can be texted, emailed and called within three minutes.

The final price is estimated to be about \$13,300 annually. The District has applied for a grant that would fund the first year as a pilot program. The billing will be based on actual enrollment, based on the P2 ADA count. The proposal price is an estimate intended to get the program started and will be adjusted to reflect actual ADA count later in the year.

ACTION RECOMMENDED: Approve the Proposal with Reliance Communication, Inc. for their School Messenger Product.

PREPARED BY: Dr. Steve Romines, Assistant Superintendent

DATE OF MEETING: December 8, 2010

Reliance Communications, Inc.
603 Mission Street
Santa Cruz CA 95060
United States
PH: 888-527-5225 | FAX: 800-360-7732
http://www.schoolmessenger.com

Date 11/14/2010
Quote # 35792
Expires 12/14/2010
Quote Type CommSuite Hosted -- ...
Representative Frank Jacobs

Prepared for:
Manhattan Beach Unif Sch Dist
325 S Peck Ave
Manhattan Beac CA 90266-6946

CommSuite Hosted -- Fall 2010 Promotion

Item	Quantity	Item Description	Rate	Amount
SMASP-PACK-B	7300	CommSuite -- 12-month Unlimited Notification Service Package B; Package B Pricing includes unlimited voice and email notifications, interactive messaging / surveys, SMS text, Contact Manager, automation and more. Annual License and Support; Includes 24x7x365 customer service plus ongoing support for up to 3 users per school site and up to 5 district-level users. Does not include setup or support for Recipient Call-in Message Retrieval or Classroom Messaging.	2.50	18,250.00
Discount-AM-FL2010	7300	Fall 2010 Program. Locks in discounted rate of \$2.10/student for three years (regularly \$2.50/student). Requires purchase by December 15, 2010	-0.40	-2,920.00
SMASP-SET-ST	1	SETUP AND TRAINING. Includes uploader software configured to automatically import files for updating contact information and triggering notifications. Includes remote training for End Users, System Administrators and Train-the-Trainer / Support Staff. Includes electronic training documents.	1,200.00	1,200.00
Discount-Setup-100	1	CommSuite Hosted Discount - 100% on Setup Quote based on enrollment times per student rate plus license and support fees if any.	-1,200.00	-1,200.00

Total \$15,330.00

See product datasheets for complete specifications.



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E. CONSENT CALENDAR

13. **TITLE:** Approval of Bids for Mira Costa High School Auditorium Lobby Improvements – Bid 10-01 & 10-01R

BACKGROUND: The Manhattan Beach Unified School District conducted a competitive bidding process, pursuant the Public Contract Code section 22002c,

The lowest responsible bidders are:

Bid Pack #1	Glazing, Aragon Construction	\$38,500
Bid Pack #2	Davcal Framing and Drywall	\$38,500
Bid Pack #3	Wood Ceiling Systems, Commercial Interiors Acoustics	\$47,340
Bid Pack #4	Custom Light Wall, Day Star Industries	\$117,596
Bid Pack #5	Carpeting/Flooring, Donald M. Hoover, Co	\$31,135
Bid Pack #6	Painting, CT Georgio Painting	\$28,700
Bid Pack #7	HVAC/Mechanical, Rusher Air Conditioning	\$10,448
Bid Pack #8	Electrical, State Electric	\$43,800

The total amount of approved bids is \$356,019 and the total amount of available funds for hard costs is about \$370,000.

The bids were opened and verified on December 1, 2010.

ACTION RECOMMENDED: That the Board approve the bids as presented.

PREPARED BY: Steve Romines

DATE OF MEETING: December 8, 2010

BID RESULTS
 Mira Costa High School
 Auditorium Lobby Improvements
 Bid 10-01 & 10-01R
 December 1, 2010

Bid Package #	Apparent Low Bidder	Bid Amount
1	Aragon Construction	\$ 38,500.00
2	Davcal	\$ 38,500.00
3	Commercial Interiors Acoustics	\$ 47,340.00
4	Day Star Industries	\$ 117,596.00
5	Donald M. Hoover, Co.	\$ 31,135.00
6	CT Giorgio Painting	\$ 28,700.00
7	Rusher Air Conditioning	\$ 10,448.00
8	State Electric	\$ 43,800.00

APPARENT LOW BIDDER TOTAL \$ 356,019.00